

BC LANDSCAPE AWARDS OF EXCELLENCE ENTRY FORM 2022



SUBMISSION DEADLINE: September 30, 2022 3:00 PM

Complete a separate set of forms for each entry.

Read Info Package for important details: www.landscapcbc.com

Send entry to Fanny St Hilaire - Fst.hilaire@bclna.com

Questions? Contact Fanny St Hilaire - Fst.hilaire@bclna.com 604-575-3500 Ext: 108

Company Name		Contact Name	
Company Address	City	Postal Code	
Telephone	Cell	Email	
AWARD CO-ENTRANT (IF APPLICABLE)			
Co-Entrant Company		Co-Entrant Contact	
Co-Entrant Address	Co-Entrant City	Co-Entrant Postal Code	
Co-Entrant Tel.	Co-Entrant Cell	Co-Entrant Email	
ENTRY CATEGORIES: PLEASE CHECK ONLY ONE CATEGORY THAT APPLIES TO YOUR ENTRY; WHERE PROJECT DOLLAR VALUE IS LISTED, PLEASE SPECIFY THE TOTAL CONTRACT VALUE OF THE PROJECT IN QUESTION. INCOMPLETE ENTRIES WILL BE DISQUALIFIED.			
Landscape Installation SINGLE FAMILY RESIDENTIAL <input type="checkbox"/> Less than \$5000 <input type="checkbox"/> \$5000 - \$15,000 <input type="checkbox"/> \$15,000 - \$35,000 <input type="checkbox"/> \$35,000 - \$60,000 <input type="checkbox"/> \$60,000 - \$120,000 <input type="checkbox"/> More than \$120,000	Landscape Installation COMMERCIAL / INDUSTRIAL <input type="checkbox"/> Less than \$25,000 <input type="checkbox"/> \$25,000 - \$100,000 <input type="checkbox"/> More than \$100,000	<input type="checkbox"/> Landscape Installation MULTI-UNIT RESIDENTIAL <input type="checkbox"/> Landscape Installation INTERIORSKAPING	<input type="checkbox"/> Landscape Installation PUBLIC SPACE <input type="checkbox"/> Landscape Installation SMALL SPACE GARDEN Any project constructed on a balcony or similar space; residential or commercial
Landscape Maintenance SINGLE FAMILY RESIDENTIAL <input type="checkbox"/> Less than \$7,500 <input type="checkbox"/> More than \$7,500	<input type="checkbox"/> Landscape Maintenance MULTI-UNIT RESIDENTIAL	<input type="checkbox"/> Landscape Maintenance COMMERCIAL/INDUSTRIAL <input type="checkbox"/> Less than \$10,000 <input type="checkbox"/> More than \$10,000	<input type="checkbox"/> Landscape Maintenance INTERIORSKAPING <input type="checkbox"/> Less than \$10,000 <input type="checkbox"/> More than \$10,000
<input type="checkbox"/> UNIQUE / SPECIAL FEATURE Any project where unique methods or materials are used (ex. hardscapes such as decks; native plant garden; water feature; green roof, etc.)		<input type="checkbox"/> LANDSCAPE DESIGN Projects do not have to be installed. If the project has been installed by someone else make sure contractors are identified and consent to the entry of this project.	
Project Name & City		BCLNA MEMBERS: Initial entry fee \$180 Co-entrant fee \$50 Subsequent entry fee \$120	
Initial entry fee Co-entrant fee			
Subsequent entry fee			
GST (5%)			
Total		*There is no guarantee of a winner in each category. Winners are chosen based on a point system; if no entry achieves 85 points, no award will be granted! Only members of BCLNA are eligible to submit an entry into the National Awards of Landscape Excellence.	
Cardholder Name			
Card Number			
Expiry Date	CSV		
Signature			

CO-ENTRANT WAIVER WHEN THE DESIGNER OR INSTALLER IS NOT THE ENTRANT AND DOES NOT WISH TO CO-ENTER, THEIR PERMISSION MUST BE GIVEN TO ENTER THE PROJECT

Designer's or Installer's name and company (if not entrant)

Designer's or Installer's telephone, cell and email

I, the undersigned designer/installer of this project, hereby authorize its entry in the BC Landscape Awards of Excellence and the National Awards of Landscape Excellence. I am waiving the option of co-entering and may not enjoy publicity should it win.

Signature:

CLIENT CONSENT CLIENT MUST GIVE PERMISSION FOR THEIR PROJECT TO BE ENTERED IN THE PROGRAM

Owner's name

Owner's telephone or cell number

I, the undersigned owner of this property, hereby authorize its entry in the BC Landscape Awards of Excellence and the National Awards of Landscape Excellence. I understand that photos of this landscape may be made public, but my name and address will not be published.

Yes, I would consider allowing a tour of my landscape for industry professionals.

Signature*:

*Scanned or digital signature is acceptable. Must be accompanied with application.

PROJECT DESCRIPTION 100 WORD MAXIMUM. THIS WILL BE USED FOR PROMOTIONAL PURPOSES FOR WINNING PROJECTS.

COMPANY BIOGRAPHY 100 WORD MAXIMUM. THIS WILL BE USED FOR PROMOTIONAL PURPOSES FOR WINNING PROJECTS.

LANDSCAPE & MAINTENANCE QUESTIONNAIRE ONLY
PLEASE DO NOT IDENTIFY YOUR COMPANY ON THIS FORM

Project Name	Project City
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Project Location (e.g. front yard, back yard)	Approximate Site Square Footage
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Year Landscape was Installed or Year You Began Maintaining it: _____	Check All Items you Installed or Maintained <input type="checkbox"/> Hardscapes <input type="checkbox"/> Softscapes <input type="checkbox"/> Containers
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<input type="checkbox"/> Installation Entry Date Installed: _____ <i>Installation projects must have been completed less than three years prior to entry deadline.</i>	<input type="checkbox"/> Maintenance Entry Date began maintaining: _____ <i>Maintenance projects must be more than three years old, and must have been maintained by the entrant for a minimum of one year.</i>
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What were you specifically hired to do?

Describe any special requirements or instructions from the owner (particularly if they compromise landscape standards or best management practices):

Describe the major challenges or considerations (e.g. terrain, irrigation, pesticide bylaws, etc. that influence this project:

Explain any environmentally friendly practices utilized.

INSTALLERS Describe the plan for future maintenance.

MAINTENANCE COMPANIES Describe the extent to which residents play a part in the maintenance of the landscape.

Additional comments (not to exceed 150 words)

DESIGN ENTRIES ONLY

PROJECT DESCRIPTION (TO BE COMPLETED BY DESIGNERS SUBMITTING A DESIGN ENTRY)

Overall Scope	Start & Completion Dates
Hardiness Zone	Existing Site Condition
Description of Design Process	
Resolution of Challenges, etc.	
Explanation of special features: structural or specimen plantings	
Exclusions: specify existing work that was NOT part of the design (e.g. if a pond was pre-existing part of the landscape and the project was to design around the pond, indicate the pond in this section).	
Environmental responsibility measures taken	

PROJECT TEAM RESPONSIBILITIES

If the project is installed, ensure that the designer and any others who performed work on this project are identified. List the designer, contractor and any subcontractor's involved in the development of this project.

*Indicate name, title, business name and in one statement, their role in the project.

LANDSCAPE PLANS CHECKLIST. INCLUDE ALL WITH APPLICATION.

- A full set of design plans to scale
- Plans and drawings must be converted to a .PDF file. Include the following:
 - Title block showing client name, site address, scale, north arrow, and date
 - Grading and drainage (existing and proposed)
 - Hardscape and softscape materials (plant masses may be labeled as a group)
 - Plant list (either on the landscape plan or on a separate list) including common and botanical names, quantities, size and condition of woody and herbaceous plants
 - Layout and dimension plan
 - Construction details (including elevations and cross sections)
 - Other sketches/drawings may also be included, if necessary to illustrate the project

PHOTO DESCRIPTIONS MAXIMUM OF 30 PHOTOS: MINIMUM OF 10 BEFORES, MAXIMUM OF 20 AFTERS

Please DO NOT identify your company on this form! Please identify pictures clearly. E.g. B - Smith Residence – Photo 1
 Entrants need to identify or list their top 4 photos, in order of preference for promotional purposes.

PROJECT NAME		PROJECT CITY
PHOTO FILE NAME	PHOTO DESCRIPTION	
Start with 'B' for Before or 'A' for After	Maximum 10 words per description	
Please label the digital copies of the picture as follows: 1 A (project name) 1 B (project name) 2 A (project name) 2 B (project name)		
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PHOTO DESCRIPTIONS CONT D

Please DO NOT identify your company on this form!

PROJECT NAME

	PHOTO FILE NAME Start with 'B' for Before or 'A' for After	PHOTO DESCRIPTION Maximum 10 words per description
21		
22		
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ENTRY REQUIREMENTS

New! Video submissions are now expected. Submit up to six 30 second videos. Videos that exceed 30 seconds will not be included in the submission for review by judges.

All entry materials must be submitted electronically via email or file sharing site accompanied by the application and entry fee.

Digital Image resolution (jpg or tiff files only) should be no less than 300 dpi. Images should not be smaller than 1200 x 1200 pixels. Digital cameras must be set at a minimum of 3.2 megapixels for acceptable quality. Images must be numbered in sequence and identified as before and after. Photos must not exceed **2 MB** in size.

All material submitted becomes the sole property of the BC Landscape & Nursery Association and may be used by BCLNA in whatever manner it deems appropriate. Material will not be returned.

The association accepts no responsibility for photographic copyright fees.

Submissions must be kept anonymous for judging. **Ensure that company names are not included on any submission materials, except the entry form.**

Projects, which do not meet all of the submission requirements, will be disqualified. Any entry achieving a score of 85 or more will be deemed a winner and will be recognized in the association's and BCLNA publications and websites where appropriate.

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